



DOWNTOWN PARTNERSHIP
239 Market Street, Second Floor,
PO Box 298, Lewisburg PA 17837
570-523-1743 www.lewisburgpa.com

Mission: The Lewisburg Downtown Partnership brings together diverse community interests and resources to promote the economic vitality, architectural heritage, and cultural vibrancy of the downtown commercial district for the benefit of the greater Lewisburg area.

Board of Directors: Meets third Monday monthly at 8:00 a.m.

The Board has representation from the Borough Council, Bucknell University, downtown business and other community partners. The Partnership Board makes policy and administrative decisions for the Lewisburg Downtown Partnership, including setting the budget and the annual work plan, managing the Executive Director and program evaluation. It is ultimately responsible for fulfilling the Partnership's mission. This group is responsible to the Partnership's contributors. Directors are nominated by committee and appointed by Board vote.

Executive Committee: Meets first Monday monthly at 8:00 a.m.

As does the Board, the Executive Committee has representation from the Borough Council, Bucknell University, and downtown business. It can conduct all business of the Board when necessary, with the exception of any business pertaining to bylaws or filling Board vacancies. The Executive Committee meets every month prior to the Board meeting to direct staff, monitor work plan activity and prepare an agenda for the Board of Directors' meeting. Committee is comprised of officers plus up to three at large Board members.

Finance and Resource Development Committee: Meets second Friday of each month at 8:30 am

This committee oversees the Partnership's financial affairs and secures resources as needed to run the Partnership efficiently. These charges include securing funding for projects, exploring foundations for funding opportunities, planning for future funding, and providing recommendations for annual budgets.

Business Support & Development Committee: Meets third Thursday of each month at 8:30 am

This committee works to strengthen existing businesses, recruit new ones and to encourage cooperation between the business community and other community partners in projects that support a diverse, interesting, creative, entertaining and fully occupied downtown

Monthly Business Owner Forums: Second Tuesday of each month at 9:00 a.m.

Open forums for all interested business owners who would like to have input into LDP promotional and business related projects. Most meetings will address specific topics, including setting the annual promotional budget, annual events and sales promotion calendar, and holiday promotions.

Downtown Design Committee: Meets as needed

This committee is charged with improvements to the physical downtown. It pursues downtown beautification projects, becomes involved in traffic and parking issues that affect the geography of downtown. In Partnership with the Borough of Lewisburg, it oversees and administers the Lewisburg Loan Program. This committee also seeks grants for beautification including but not limited to opportunities related to traffic, riverfront, and gateways.

Nominating Committee: Meets as needed

This committee is activated annually by the President to nominate new directors and officers for the Board.

Executive Director: The Executive Director reports to the Board of Directors of the Lewisburg Downtown Partnership. He or she generally supervises the business and affairs of the Partnership, subject to the Board's direction and control. The Executive Director's duties, like the Board's responsibilities, will evolve as the Partnership's goals and opportunities change. Specifically, the Executive Director coordinates committee activities, manages administration of the Partnership, develops with the Board and committees economic development, promotion and marketing strategies, builds strong and productive working relationships with partners, and represents the Partnership at local, state, and national levels.

Board of Directors

Seneca Foote, President, Albright Care Services; Barbara Martin, Vice President, resident; Leslie Marts Velz, Secretary, Maurice Brubaker, Treasurer, Brubaker's Clothier and Brubaker Accounting; Rich Barlett, Lewis, Barlett and Klees; Wayne Bromfield, (Bucknell Appointee); Connie Harter, Retrah and Gingerbread House; Lisa Leighton, Susquehanna River Valley Visitors Bureau; Sue Mahon, (Borough Council Appointee), The Celtic Exchange; Libby Robinson, resident; Scott Rosevear, Associate VP for Development and Alumni Relations, Bucknell University; Jenni Stieler, Zelda's and The Campus Theatre; Joanne Troutman, Evangelical Community Hospital; Susan Warner-Mills, Coldwell Banker Penn One Real Estate

Staff: Linda Sterling, Executive Director; Renelle Spagnoletti, Special Projects Coordinator; Lisa Black, Book keeper

Current as of January 21, 2010